Peterston-super-Ely Community Council Cyngor Cymuned a Llanbedr-y-Fro

Minutes of the Council Meeting held at 7.30pm on the 10th of February 2025.

Present:

Councillors: CHAIR A Phillips, S Armitage, D Cross,

J Drysdale, D Meir and H Potter

Also present: Clerk, Julie Thomas



Agenda Item	Discussion points	Action	Person/ dates
24/195 Apologies for Absence	Cllrs S Firth (Holidays)		
24/196 Declarations of Interest	Members were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on the agenda. No declarations of interest were received.	None Received	
24/197 Members of the public invited to speak	No members of the public were present		
24/198 Vale of Glamorgan Councilor Report	The Chair welcomed Cllr Michael Morgan. He reported on the situation of recent bin removals across the VOG. Although talks took place last November on fly tipping and refuse bags, the removal without interaction with the Community Council had taken place, without consultation.	Check where the 6 bins are situated and write complaint to Jane at VoG	Chair (Feb)
	It was noted the Litter picker volunteers will have nowhere to deposit the collected litter going forward. Cllr Phillips explained Community Councils received a letter from Vale of Glamorgan Councillor Chris Wilson giving just 2 days' notice of the bin removal. There was no supporting list of what bins were to be removed, and tone of letter was underhand. Cllr Morgan stated that whole of the Vale is affected as 192 bins removed without consultation with Community	To ask for impact statement on community and local services, long-term plans for bins, potholes etc. to be chased	Chair (Feb)

29
Signed: July .

	Councils. Cllr Phillips said that she would write a response to the letter.	Letter and link to Survey to be	Chair (Feb)
	Councillor Morgan left the meeting at 20.00 pm	shared on Facebook.	
24/199 To approve Minutes of the meeting held on 13 th January 2025 and review matters arising	It was AGREED that the minutes of the January meeting are confirmed as a true and accurate record of the meeting. (The chair signed the minutes)	One adjustment to Action on Point Sarn Lane item 5&6	Clerk (Feb)
24/200 Corresponden ce received from Vale of Glamorgan	Correspondence received from the Vale of Glamorgan was noted. For action:- (a) Survey – local project getting care and treatment quickly when needed. (b) Survey – Have your say residents and networks, topic:- play and hanging around	Surveys to be completed and sent for action. Surveys to be	Chair (Feb)
	It was Proposed that: A system be adopted for future surveys to be publicised on Facebook and website.	placed on Facebook & Website	(ongoing)
24/201 Corresponden ce received Planning Applications	a) Planning App 2024/00032/FUL The Croft Ffordd Yr Eglwys – online enforcement objection for PROW and letter to Planning Department with photos had been sent by the Clerk on 27.01.25 no response to date.		
	It was noted no response had been received in respect to Minute 24/182 and 24/187 – The Croft Cllr Meir had tried to liaise with the landowner but was unapproachable.	Planning Dept to be chased.	Chair (Feb)
	b) The Planning Committee Meeting on 13 February 2025 agenda & report links were shared with members.		
	It was Resolved that these be noted		
24/202 Corresponden ce received	Correspondence received from One Voice Wales since the last meeting was noted, the following items were discussed:-	Collect information on	Clerk

30

One Voice		our domain	(Feb)
Wales	 Digital guidance and use of E Mail address domain 	costs, charges and services from Orbits.	
	The recommendations from OVW on report were noted, it was agreed separate e mail addresses be used for CC work which facilitates the information remaining on record when Cllrs retire from post.		
	The domain for PSE expires on 31.12.25		
24/203 Corresponden ce received from	The Chair advised that a letter had been received regarding a litter complaint via email from Duffryn awr Cottages, Pendoylan.	A reply has been sent to advise on the contact details	
Members of the Public		for the VOG	
24/204 Neighbourhoo d Police Report	Correspondence received from the Police was noted a) January Crime Figures 18/01 – St Brides Super Ely – crime related incident report of possible fox hunting in the area, no suspects identified.		
24/205 Corresponden ce received from Other Bodies	Correspondence received from other bodies since the last meeting was noted, none requiring action.		
24/206 Councillor Reports	 a) Vehicle damage due to traffic lights b) Digital Guidance cloud storage & use of E Mail domain address c) MUGA inspection January 2025 – review and actions. Cap heads need fixing to stop rain entering goal posts. Cllr Drysdale was thanked for sorting out the problems, the area had not flooded since remedial works were completed. 	It has already been reported. Minute 24/202 above Chase South Wales Sport to find Supplier. Sign to be bought "Adults not Permitted on play equipment."	Cllr Morgan Cllr Drysdale (Feb) Chair (Feb)
	works were completed.	Rob Rees to be contacted.	Chair (Feb)

31

		orings had been replaced, which n to hydraulic closers with the help			
	d) Church	nyard wall perishing mortar		Chase contractors	Cllr Drysdale (Feb)
	Wall area to be remedy.	e checked and Contractor appointe	ed to	Chase up TaSC with deadline drawing closer	
	Any outstandir	ng maintenance issues to be chase	d.	drawing closer	
24/207 Finance	were d	action timetable review and action liscussed by the Clerk, ongoing isson I links to be rectified on website.		Website to be checked and updated	Cllr Drysdale (ongoing)
	upload	Meeting back up supporting documents to be uploaded to website ahead of meeting with agenda.			
		illor reports to be sent a week ahengs. Action Plan sheet to be updaterly.		Members to send updates to Clerk regularly	
	(b) Payment Schedule December & January				
		Details	GROSS		
	Office Costs	Bank Service charge November BS039	£6.00		
	Office Costs	ID Mobile – December BS039	£5.00		
	Salary/Exp	Clerk salary Dec 2024	£310.38		
	Salary/Exp	Clerk expenses Dec 2024	£32.75		
	Salary/Exp	Clerk Pension Dec 2024	£97.71		
	Salary/Exp	Clerk Tax HMRC Dec 2024	£77.60		
	IT Support	Orbits MS licence and backup BS039	£32.66		

Office Costs	ID Mobile – December BS039	£5.00
Salary/Exp	Clerk salary Dec 2024	£310.38
Salary/Exp	Clerk expenses Dec 2024	£32.75
Salary/Exp	Clerk Pension Dec 2024	£97.71
Salary/Exp	Clerk Tax HMRC Dec 2024	£77.60
IT Support	Orbits MS licence and backup BS039	£32.66
Office Costs	Bank Service charge December BS040	£6.00
Audit Costs	Audit Wales 2023/24 charges	£23.00

TOTAL £781.10

It was agreed for the Clerk to make a late overdue payment for work at the MUGA by All Pave for the sum of £11092.41 (see February Payment Schedule)

BACS Payment

Clerk (Feb)

32 Signed:

	 Bank Reconciliation's for November, December 2024 and January 2025 for approval were agreed and signed by the Chair and Deputy Chair 		
	 c) Grant Charity donation – Cardiff City Hospice It was agreed for the donation to be raised from £10 to £50 for this worthy cause. d) Allotment Fees 2024-2025 	Cllr Moody - Jones to send details for payment	Clerk (Feb)
	It was agreed for the upcoming 2025-2026 fees to be invoiced for payment by 1 st April 2025	Invoices to be raised and emailed to holders	Clerk (Feb)
24/208 Update on prior actions	 (a) Training Plan Update (Clerk) said no information has been received on Qualifications and courses attended. 	Qualifications to be sent to Clerk	All Members (Feb)
	 (b) Filming took place in village recently, concerns and complaints were raised over bad parking, and no permission was granted. Village Hall should advise when they rent hall and parking issues can be discussed at the same time. Also charge for hall can be reimbursed. 	Cllr Potter to chase Anne Haile to sort	Cllr Potter (Feb)
	(c) List of prior actions from last 3 meetings is now available on spreadsheets for members to check and action.	All members to advise on updates for these actions	All (Feb)
24/209 Dates of Next Council Meeting	To note the next meeting will take place on 10 March 2025 at 7:30pm		

The meeting closed at 21.00 pm

33

Signed:

Duller

Date:

20.03.2025