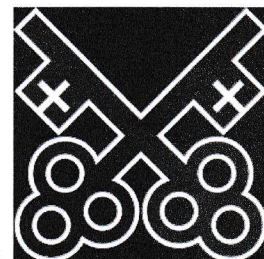


# Peterston-super-Ely Community Council

## Cyngor Cymuned a Llanbedr-y-Fro



Minutes of the Council Meeting held at 7.30pm on the 10<sup>th</sup> of February 2025.

Present: Councillors: CHAIR A Phillips, S Armitage, D Cross,  
J Drysdale, D Meir and H Potter

Also present: Clerk, Julie Thomas

Agenda Item	Discussion points	Action	Person/ dates
<b>24/195 Apologies for Absence</b>	CLLrs S Firth (Holidays)		
<b>24/196 Declarations of Interest</b>	Members were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on the agenda.  No declarations of interest were received.	None Received	
<b>24/197 Members of the public invited to speak</b>	No members of the public were present		
<b>24/198 Vale of Glamorgan Councilor Report</b>	The Chair welcomed Cllr Michael Morgan. He reported on the situation of recent bin removals across the VOG. Although talks took place last November on fly tipping and refuse bags, the removal without interaction with the Community Council had taken place, without consultation.  It was noted the Litter picker volunteers will have nowhere to deposit the collected litter going forward.  Cllr Phillips explained Community Councils received a letter from Vale of Glamorgan Councilor Chris Wilson giving just 2 days' notice of the bin removal. There was no supporting list of what bins were to be removed, and tone of letter was underhand.  Cllr Morgan stated that whole of the Vale is affected as 192 bins removed without consultation with Community	Check where the 6 bins are situated and write complaint to Jane at VoG  To ask for impact statement on community and local services, long-term plans for bins, potholes etc. to be chased	Chair (Feb)  Chair (Feb)





<b>One Voice Wales</b>	<ul style="list-style-type: none"> <li>Digital guidance and use of E Mail address domain</li> </ul> <p>The recommendations from OVW on report were noted, it was agreed separate e mail addresses be used for CC work which facilitates the information remaining on record when Cllrs retire from post.</p> <p>The domain for PSE expires on 31.12.25</p>	our domain costs, charges and services from Orbits.	<b>(Feb)</b>
<b>24/203 Correspondence received from Members of the Public</b>	The Chair advised that a letter had been received regarding a litter complaint via email from Duffryn awr Cottages, Pendoylan.	A reply has been sent to advise on the contact details for the VOG	
<b>24/204 Neighbourhood Police Report</b>	Correspondence received from the Police was noted <ul style="list-style-type: none"> <li>a) January Crime Figures</li> </ul> <p>18/01 – St Brides Super Ely – crime related incident report of possible fox hunting in the area, no suspects identified.</p>		
<b>24/205 Correspondence received from Other Bodies</b>	Correspondence received from other bodies since the last meeting was noted, none requiring action.		
<b>24/206 Councillor Reports</b>	<ul style="list-style-type: none"> <li>a) Vehicle damage due to traffic lights</li> <li>b) Digital Guidance cloud storage &amp; use of E Mail domain address</li> <li>c) MUGA inspection January 2025 – review and actions.</li> </ul> <p>Cap heads need fixing to stop rain entering goal posts.</p> <p>Cllr Drysdale was thanked for sorting out the problems, the area had not flooded since remedial works were completed.</p>	<p>It has already been reported.</p> <p>Minute 24/202 above</p> <p>Chase South Wales Sport to find Supplier.</p> <p>Sign to be bought “Adults not Permitted on play equipment.”</p> <p>Rob Rees to be contacted.</p>	<p><b>Cllr Morgan</b></p> <p><b>Cllr Drysdale (Feb)</b></p> <p><b>Chair (Feb)</b></p> <p><b>Chair (Feb)</b></p>



	<p>The gate springs had been replaced, which may need upgrading to hydraulic closers with the help of a welder.</p> <p>d) Churchyard wall perishing mortar</p> <p>Wall area to be checked and Contractor appointed to remedy.</p> <p>Any outstanding maintenance issues to be chased.</p>	<p>Chase contractors</p> <p>Chase up TaSC with deadline drawing closer</p>	<p>Cllr Drysdale (Feb)</p>																																				
24/207 Finance	<p>(a) Audit action timetable review and action points were discussed by the Clerk, ongoing issues with broken links to be rectified on website.</p> <p>Meeting back up supporting documents to be uploaded to website ahead of meeting with agenda.</p> <p>Councillor reports to be sent a week ahead of meetings. Action Plan sheet to be updated regularly.</p> <p>(b) Payment Schedule December &amp; January</p> <table><tr><th></th><th>Details</th><th>GROSS</th></tr><tr><td>Office Costs</td><td>Bank Service charge November BS039</td><td>£6.00</td></tr><tr><td>Office Costs</td><td>ID Mobile – December BS039</td><td>£5.00</td></tr><tr><td>Salary/Exp</td><td>Clerk salary Dec 2024</td><td>£310.38</td></tr><tr><td>Salary/Exp</td><td>Clerk expenses Dec 2024</td><td>£32.75</td></tr><tr><td>Salary/Exp</td><td>Clerk Pension Dec 2024</td><td>£97.71</td></tr><tr><td>Salary/Exp</td><td>Clerk Tax HMRC Dec 2024</td><td>£77.60</td></tr><tr><td>IT Support</td><td>Orbits MS licence and backup BS039</td><td>£32.66</td></tr><tr><td>Office Costs</td><td>Bank Service charge December BS040</td><td>£6.00</td></tr><tr><td>Audit Costs</td><td>Audit Wales 2023/24 charges</td><td>£23.00</td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></table> <p>TOTAL £781.10</p> <p>It was <b>agreed</b> for the Clerk to make a late overdue payment for work at the MUGA by All Pave for the sum of £11092.41 (see February Payment Schedule)</p>		Details	GROSS	Office Costs	Bank Service charge November BS039	£6.00	Office Costs	ID Mobile – December BS039	£5.00	Salary/Exp	Clerk salary Dec 2024	£310.38	Salary/Exp	Clerk expenses Dec 2024	£32.75	Salary/Exp	Clerk Pension Dec 2024	£97.71	Salary/Exp	Clerk Tax HMRC Dec 2024	£77.60	IT Support	Orbits MS licence and backup BS039	£32.66	Office Costs	Bank Service charge December BS040	£6.00	Audit Costs	Audit Wales 2023/24 charges	£23.00							<p>Website to be checked and updated</p> <p>Members to send updates to Clerk regularly</p> <p>BACS Payment</p>	<p>Cllr Drysdale (ongoing)</p> <p>Clerk (Feb)</p>
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	<p>b) Bank Reconciliation's for November, December 2024 and January 2025 for approval were agreed and signed by the Chair and Deputy Chair</p> <p>c) Grant Charity donation – Cardiff City Hospice</p> <p>It was <b>agreed</b> for the donation to be raised from £10 to £50 for this worthy cause.</p> <p>d) Allotment Fees 2024-2025</p> <p>It was <b>agreed</b> for the upcoming 2025-2026 fees to be invoiced for payment by 1<sup>st</sup> April 2025</p>	<p>Cllr Moody - Jones to send details for payment</p> <p>Invoices to be raised and emailed to holders</p>	<p><b>Clerk (Feb)</b></p> <p><b>Clerk (Feb)</b></p>
<b>24/208 Update on prior actions</b>	<p>(a) Training Plan Update (Clerk) said no information has been received on Qualifications and courses attended.</p> <p>(b) Filming took place in village recently, concerns and complaints were raised over bad parking, and no permission was granted.</p> <p>Village Hall should advise when they rent hall and parking issues can be discussed at the same time. Also charge for hall can be reimbursed.</p> <p>(c) List of prior actions from last 3 meetings is now available on spreadsheets for members to check and action.</p>	<p>Qualifications to be sent to Clerk</p> <p>Cllr Potter to chase Anne Haile to sort</p> <p>All members to advise on updates for these actions</p>	<p><b>All Members (Feb)</b></p> <p><b>Cllr Potter (Feb)</b></p> <p><b>All (Feb)</b></p>
<b>24/209 Dates of Next Council Meeting</b>	To note the next meeting will take place on 10 March 2025 at 7:30pm		

The meeting closed at 21.00 pm

